

Rhode Island DMV – Document Checklist (Registration)

New Registration of Vehicles Purchased:

Other DMV Business

Ver. 04.10.22

Dealer Sale	Private Party Sale	Plate Change	Re-Registration	Name Change
<input type="checkbox"/> TR-1 form <input type="checkbox"/> Insurance Information <input type="checkbox"/> Dealer Sales Tax form <input type="checkbox"/> Bill of Sale <input type="checkbox"/> The gross vehicle weight <input type="checkbox"/> RI license or Identification Card <input type="checkbox"/> RI Use tax form / Out of State Dealers Only And the following: <input type="checkbox"/> Manufacturer's Statement of Origin (MSO) <input type="checkbox"/> Title VIN check if title is from another state	<input type="checkbox"/> TR-1 form <input type="checkbox"/> Insurance information <input type="checkbox"/> Sales Tax form <input type="checkbox"/> Title (If model year of vehicle is less than 10 years old) <input type="checkbox"/> VIN check if title is from another state <input type="checkbox"/> Bill of sale <input type="checkbox"/> Gross vehicle weight <input type="checkbox"/> RI license or Identification Card <input type="checkbox"/> Proof of Previous Owner (non titled vehicles)	<input type="checkbox"/> TR-1 form <input type="checkbox"/> Registration certificate(s) <input type="checkbox"/> Insurance information <input type="checkbox"/> RI license or Identification Card <input type="checkbox"/> Plates to be cancelled Surviving Spouse <input type="checkbox"/> TR-1 form <input type="checkbox"/> Title (in name of deceased) if vehicle < 10 years old <input type="checkbox"/> Current registration <input type="checkbox"/> Death certificate (original) <input type="checkbox"/> Complete form on back of title*	<input type="checkbox"/> TR-1 form <input type="checkbox"/> Insurance information <input type="checkbox"/> Proof of ownership (Title or previous registration) <input type="checkbox"/> RI license or Identification Card <input type="checkbox"/> Plate number, if available	<input type="checkbox"/> TR-1 form <input type="checkbox"/> Proof of identity (see list) <input type="checkbox"/> Insurance information <input type="checkbox"/> RI license or Identification Card <input type="checkbox"/> Title (If model year of vehicle is less than 10 years) <input type="checkbox"/> Social Security card with updated name* or notice with updated name Address Change <input type="checkbox"/> Change of Address card <input type="checkbox"/> Insurance information <input type="checkbox"/> RI license or Identification Card

Identity documents (legal name and date of birth)*:	Signature Documents	Proof of Residency
<ul style="list-style-type: none"> Valid U.S. Territory or Canadian Driver's License with photograph, signature, and date of birth (may not be expired for more than one year) Birth certificate (must be original or certified copy, have a seal, and be issued by an authorized government agency such as the Bureau of Vital Statistics; hospital issued certificates are not acceptable) Baptismal certificate (must be original or certified copy, be issued by a church in the U.S., have an issue date of within one year of applicant's birth, and contain the date of birth). U.S. or foreign passport (B1, B2 and expired passports are not acceptable) U.S. Naturalization Certificate INS form I-94 (document showing entry into U.S.). INS form I-688 (Temporary Resident Identification Card). INS form I-688B, I-766 (Employment Authorization Card). U.S. Active Service, Retiree, or Reservist Military ID Card. <p>* Government issued Marriage Certificate/License required to prove name change from primary identity document.</p>	<ul style="list-style-type: none"> Valid U.S./U.S. Territory or Canadian Driver's License with photograph, signature, and date of birth (may not be expired for more than one year) U.S. or foreign passport (B1, B2 and expired passports are not acceptable). Social Security Card*. Work or school ID. U.S. Active Service, Retiree, or Reservist Military ID Card. <p>* If your name is different from the name on your current license, you MUST change your name with the Social Security Administration first and then allow at least 24 hours for the change to take effect before coming to the DMV. Your new name and Social Security number must verify electronically with the Social Security Administration's database.</p>	<p>Within 60 Days</p> <ul style="list-style-type: none"> Utility bill (gas, electric, telephone, cable, oil) in your name or in the name of an immediate family member with the same last name. Personal check or bank statement with your name and address (no P.O. box). Payroll check with your name and address. Welfare check stub or food stamp card or RI EBT Card with your name and address. <p>Within Valid Effective Dates</p> <ul style="list-style-type: none"> Insurance policy for your home/apartment with your name and address. Property tax bill for your residence. If a minor, school records, which include the student's address and are for the current school year (or past year if during summer vacation). Acceptable records include a report card, diploma, transcript or ID card, together with parent's license/ID with same address. Valid Voter Registration Card <p>Within 30 Days</p> <ul style="list-style-type: none"> Letter from Rhode Island shelter or halfway house indicating that applicant resides there. Such a letter must be on letterhead, must be dated within presentation and must include name and contact information of an administrator of the shelter or halfway house.

Making sure you have what you need when you come to the DMV makes a shorter wait for everyone!